



Business Analyst Job Description

HedgeFacts, LLP is seeking a motivated Business Analyst to work in a small team environment to oversee the preparation of investment fund financial statements utilizing the HedgeFacts software including trial balances, income statements, balance sheets and related charts.

In addition, the Business Analyst will be expected to have the necessary domain expertise in the area of financial markets to liaise with clients and their external auditors and answer relevant queries pertaining to fund financial statements and other financial schedules generated using the HedgeFacts software and manage and service special requests pertaining to financial and performance reporting performed by HedgeFacts. The ideal candidate will have relevant experience with a large nationally or internationally recognized accounting firm, preferably in the audit division, and have experience in collecting, processing and analyzing data.

Critical Job Elements:

- ✓ Assist clients with the evaluation and comparison of the relative value of various securities portfolios by using the Hedgefacts Analytics software
- ✓ Proactively communicate and collaborate with customers to analyze information needs and reporting requirements
- ✓ Have strong analytical and management skills to oversee and review the work product of other HedgeFacts service personnel including numerous financial reports and schedules
- ✓ Collaborate with the HedgeFacts development team regarding a range of investment and financial accounting methods, standards, and practices
- ✓ Understand and analyze alternative investments (hedge funds) and their partnership structures
- ✓ Demonstrate a strong understanding of various financial instruments including derivatives such as options, commodities, and futures contracts
- ✓ Utilize experience using enterprise-wide technologies and specifically the ability to use the HedgeFacts software and other proprietary applications, to service clients of the business

Education and Professional Requirements:

- ✓ Master's degree in Accounting
- ✓ Successful completion of the CPA examination

This is an excellent opportunity for professional growth in a casual work atmosphere. Our company is dedicated to the newest technologies in a low employee turnover organization.

Medical and dental benefits start on the 1st day of employment and include employer contribution to premiums. 401K and disability benefits are offered as well.